



# SOUTH CAROLINA HISTORICAL SOCIETY

## **Christian Family Y Records, 1908-2003** **SCHS #0593.00**

**Creator:** Christian Family Y of Charleston, South Carolina

**Description:** 15 linear ft. (25 boxes + 29 scrapbooks)

**Biographical/Historical Note:** The Young Women's Christian Association (YWCA) of Charleston, S.C. was formed in 1903, and chartered in 1906 when the YWCA of America was officially formed. In 1967, after several years of discussion, the board of the YWCA voted to disaffiliate itself from the national organization. In 1971, the national YWCA sued the Charleston YWCA over the use of the name "YWCA" and in 1972 the Charleston YWCA changed its name to the Christian Family Y of Charleston." In 2003 the CFY changed its name to Charleston Family and Youth, and the following year, it closed due to financial problems.

**Scope and Content Note:** Collection consists of minutes, scrapbooks, financial records, property records, records reflecting various events and programs such as the annual Tea Room and Festival of Tables, records (1990s) relating to the construction and maintenance of a swimming pool, and miscellaneous items. Minutes include records of the meetings of the YWCA and CFY Board of Directors and the Auxiliary Council. The minutes of the meetings from the late 1960s focus on the Charleston YWCA's concern over the movement of the national YWCA from its Christian roots and efforts to secularize activities. Miscellaneous papers include an essay about the history of the Charleston Y.W.C.A. written for its 50<sup>th</sup> anniversary, a chronological history (1962-1966) mainly pertaining to the building program and pool, correspondence, constitutions and by-laws, a cookbook, a report (1913) of a subsidiary organization or committee, Travelers Aid, at Union Station, and a "Transcript of Trial, The National Board of the Young Women's Christian Association of the U.S.A., Plaintiff, vs. Young Women's Christian Association of Charleston, South Carolina, Defendant," 1971. A series of alphabetically arranged administrative files also contains records of events and programs, pool records, financial records, and Auxiliary Council records, as well as newsletters and membership records. Other than a state registration form (2003), there are no records in this collection pertaining to the organization's operations under its last official name.

Photographs have been removed to the SCHS Visual Material Collection.

**Preferred citation:** Christian Family Y (Charleston, S.C.). Christian Family Y records, 1908-2003. (0593.00) South Carolina Historical Society.

**Search terms:**

Young Women's Christian Association (Charleston, S.C.)  
Sumter Guards Armory (Charleston, S.C.)  
African American women -- South Carolina -- Charleston -- Societies and clubs.  
Swimming for children.  
Swimming pools -- South Carolina -- Charleston.  
Women -- South Carolina -- South Carolina -- Charleston -- Societies and clubs.  
George Street (Charleston, S.C.)  
78 Society Street (Charleston, S.C.)  
Christian Family Y (Charleston, S.C.)

**BOX 1****BOUND MINUTES**

- 1 Minute book, 1908-1912. "Minute Book of the Young Women's Christian Association of the City of Charleston." Fragile volume contained in phase box.
- 2 Loose items removed from minute book: minutes of Board of Directors meetings, 1912.
- 3 Minute book, 1917-1920. "Minute Book of the Charleston Y.W.C.A. Board of Directors." Fragile volume contained in phase box.
- 4 Minute book, 1921-1923. Minutes of the Board of Directors.
- 5 Loose items removed from 1921-1923 minute book.

**BOX 2**

- 1 Minute book, 1923-1933. "Board Minutes of the Y.W.C.A."

**BOX 3**

- 1 Minute book, 1933-1945. Board of Directors minutes.

**BOX 4**

- 1 Minute book, 1946-1958. Board of Directors minutes.
- 2 Minute book, 1958-1970. Board of Directors minutes.
- 3 Minute book, 1970-1982. Board of Directors minutes.

## **BOX 5**

- 1 Loose items removed from minute book, 1970-1982. These items date 1970-1983.
- 2 Minute book, 1983-1989. Board of Directors minutes.

## **BOX 6**

- 1 Minute book, 1989-1995. Board of Directors.

## **BOX 7**

### MISCELLANEOUS RECORDS

- 1 Reports of the Travelers Aid, Union Station, 1913.
- 2 Reports, correspondence, etc., 1918-1926.
- 3 Essay about the history of the Charleston Y.W.C.A. written for its 50<sup>th</sup> anniversary; and a chronological history (1962-1966) mainly pertaining to the building program and pool.
- 4 Correspondence, clippings, and other material, 1965-1969.
- 5 Correspondence, clippings, legal records, and other material, 1970-1971.
- 6 Bylaws, constitutions, etc., 1967-1993.
- 7 Clippings relating to preceding miscellaneous material, 1960s-1970s.
- 8 "Transcript of Trial, The National Board of the Young Women's Christian Association of the U.S.A., Plaintiff, vs. Young Women's Christian Association of Charleston, South Carolina, Defendant," 1971. Volume 1, pages 1 through 444.
- 9 Clippings, 1920s.

## **BOX 8**

- 1 Clippings, 1930s.
- 2 Clippings, 1950s.
- 3 Clippings, 1962.
- 4 Miscellaneous material, including clippings, 1940s-1970s.
- 5 Material, 1960s, including clippings and correspondence, relating to the CFY's disaffiliation from the national YWCA.
- 6 CFY cookbook: "A Charleston Collection: Soup to Nuts," 1993.

7 Miscellaneous certificates and awards, 1968-1993.

#### EVENTS AND PROGRAMS RECORDS

8 CFY Public Relations Task Force fundraising plan, 1991.

9 Guest book, 1955, for a "Spring Party for the Classes."

10 YWCA Tea Room records, 1969, in composition book.

11 Tea Room records, 1983-1984.

12 Tea Room records, 1989-1993.

#### **BOX 9**

1 Tea Room records, 1990.

2 Tea Room records, 1993-1994.

3 Tea Room calendar, 1994.

4 Tea Room records, 1994.

5 Tea Room financial records, 1994.

6 Guest book, 1994, for the CFY Silver Coffee.

7 Swimming in Schools program records, 1994.

8 Swimming in Schools program records, 1994.

9 Adaptive Aquatics grant proposal, 1997.

10 Adaptive Aquatics program records, 1997-2000.

11 Materials, mostly flyers, for miscellaneous programs and classes.

#### **BOX 10**

##### AUXILIARY COUNCIL RECORDS

1 Auxiliary Council records, 1991-1993, including bylaws, correspondence, mission statement, event information, etc.

2 Auxiliary Council records, 1991-1993, including correspondence and minutes.

- 3 Auxiliary Council records, 1991: annual meeting and luncheon records.
- 4 Auxiliary Council records, 1991-1993: Festival of Tables records.
- 5 Auxiliary Council records, 1991-1994: records mainly relating to the Fall Luncheon.
- 6 Auxiliary Council records, 1991-1994: Festival of Tables records.
- 7 Auxiliary Council records, 1992.
- 8 Auxiliary Council records, 1992-1993: records of miscellaneous events including the Tea Room.
- 9 Auxiliary Council records, 1992-1994.
- 10 Auxiliary Council records, 1992-1995.
- 11 Auxiliary Council records, 1993-1994.
- 12 Auxiliary Council records, 1993-1994.
- 13 Auxiliary Council records, 1993-1997.
- 14 Auxiliary Council records, 1993-1998.
- 15 Auxiliary Council records, 1993-2000.

### **BOX 11**

- 1 Auxiliary Council records, 1994-1995: American Girl Fashion Show records.
- 2 Auxiliary Council records, 1995-1996: handbook.

### **[Board of Directors records:]**

- 3 Board of Directors records: by-laws, lists of members and officers, 1968-1990.
- 4 Board of Directors records: lists of members and officers, clippings, etc., 1981-1997.
- 5 Board of Directors records: programming board reports, 1990.
- 6 Board of Directors records: minutes, constitution, etc., 1993-1998.
- 7 Board of Directors records: presidential committee records, 1994-1996.
- 8 Board of Directors records: minutes of meetings and reports, 1995.
- 9 Board of Directors records: disbound binder containing minutes, reports, etc., 1994-1998.

- 10 Board of Directors records: reports, 1994-1997.
- 11 Board of Directors records: minutes, 1995-1998.

### **BOX12**

- 1 Board of Directors records: minutes, memos, reports, etc., 1995-2000.
- 2 Board of Directors minutes, 1996-1997.
- 3 Board of Directors records: minutes and reports, 1996.
- 4 Board of Directors records: manual, 1996-1997.
- 5 Board of Directors records: minutes and reports, 1997.
- 6 Board of Directors records: manual, 1997-1998.
- 7 Board of Directors records: minutes and reports, 1998.
- 8 Board of Directors records: minutes and reports, 1998-1999.
- 9 Board of Directors records: manual, 1998-1999.
- 10 Board of Directors records: membership reports, 1999-2000.
- 11 Board of Directors records: manual, 1999-2000.
- 12 Board of Directors records: membership lists and minutes, 2000-2001.

### FINANCIAL RECORDS

- 13 Financial records: banking and investment records, 1953-1970.
- 14 Financial records: audit reports, 1954-1959.

### **BOX 13**

- 1 Financial records: audit reports, 1960-1968.
- 2 Financial records: audit reports, 1971-1975.
- 3 Financial records: audit reports, 1989-1997.
- 4 Financial records: audit report supplement and accountant's reports, 1978-1982.
- 5 Financial records: accountant's reports, 1991-1997.
- 6 Financial records: accountant's reports and financial statements, 1997-1998.

- 7 Financial records: financial reports: 1985-1987.
- 8 Financial records: tax exemption records, 1970-1985.
- 9 Financial records: balance sheets, reports, etc., 1992-1993.
- 10 Financial records: balance sheets, reports, etc., 1994.

#### **BOX 14**

- 1 Financial records: budget records and reports, 1994-1998.
- 2 Financial records: reports, statements, 1995.
- 3 Financial records: reports, statements, 1996.
- 4 Financial records: reports, statements, 1997.
- 5 Financial records: Annual Fund records, 1996-1997.
- 6 Financial records: Father to Father program agreement, 2000-2001.
- 7 Financial records: Heritage Fund records, 2001.

#### **PROPERTY RECORDS**

- 8 Property records: mortgage records, 1964-1978.
- 9 Property records: mortgage records, 1965-1978.
- 10 Property records: records relating to the grounds and parking lot, 1966-1980.
- 11 Property records: records relating to 25 George Street, 1967-1980. The label on the original folder states: "25 George Apt. Bldg., Sold by Y but retained half of land where present raquet courts are."
- 12 Property records: records relating to 21-23 George Street, 1968-1983.
- 13 Property records: records of repairs and rentals, 1968-1969.
- 14 Property records: records relating to 78 Society Street, 1972-1980. Label on original folder states: "78 Society St. operated as apts by Y, then sold. Gained property – the yard area next to Armory."
- 15 Property records: records relating to 78 Society Street and its parking lot, 1972-1988.
- 16 Property records: records, including correspondence and a plat, relating to the Sumter Guards Armory, 1974-1982.

- 17 Property records: floor plans of buildings, no date.
- 18 Property records: property tax records for 80 ½ Society Street, 1978-1980.
- 19 Property records: parking lot records, 1988-1995.

### **BOX 15**

- 1 Property records: contracts for room rentals, 1990-1994.
- 2 Property records: parking lot financial records, 1993-1998.
- 3 Property records: records mainly relating to parking lot, 1999-2001.

### RECORDS RELATING TO SWIMMING POOLS

- 4 Pool records: pool plat, 1964.
- 5 Pool records: records relating to repairs and renovations, 1986-1989.
- 6 Pool records: pool feasibility study, [1990?]. A study “to determine the potential for a development campaign to replace the swimming pool destroyed as a result of Hurricane Hugo.”
- 7 Pool records: records relating to a new pool addition and remodeling, including correspondence with Mitchell, Small & Donahue, architects, 1990-1993.
- 8 Pool records: mostly correspondence, 1990-1992.
- 9 Pool records: miscellaneous records, 1983-1992.
- 10 Pool records: records of pledges, 1989-1994.
- 11 Pool records: records of pledges, 1995-1998.
- 12 Pool records: pool committee records, 1992-1993.

### **BOX 16**

- 1 Pool records: pool committee records, 1994-1995, including correspondence with Mitchell, Small & Donahue.
- 2 Pool records: contract and related material, 1993-1994.
- 3 Pool records: capital campaign records, 1993.
- 4 Pool records: groundbreaking ceremony records, 1993.
- 5 Pool records: records relating to the pool gala, 1994.



ADMINISTRATIVE FILE SERIES (arranged alphabetically)

- 6 Accident reports, 1998-2001.
- 7 Advertising records, 1996-1997.
- 8 After school program records, 1993-1995.
- 9 American Girl Fashion Show records, 1994-1995.
- 10 Annual luncheon records, 1994.
- 11 Annual luncheon records, 1998.
- 12 Annual meeting records, 1995.
- 13 Annual meeting records, 1996.
- 14 Annual meeting records, 1997.
- 15 Annual meeting records, 1998.
- 16 Annual report records, 1993.
- 17 Annual report records, 1994-1995.
- 18 Annual report records, 1996-1997.
- 19 Annual report records, 2000-2001.
- 20 Antiques show records, 1994.
- 21 Asbestos report, 1993.
- 22 Records relating to the Association for the Blind, 1994-1995.

**BOX 17**

- 1 Records relating to Atkinson Pool Company, 1994-1995.
- 2 Audit information, 1999.
- 3 Autism workshop records, 1998-1999.
- 4 Auxiliary Council records: Nominating Committee records, 1966-1967.
- 5 Auxiliary Council records, 1992-1993.
- 6 Auxiliary Council records: calendars, 1995-1996; 1997-1998.

- 7 Auxiliary Council records: officers list, 1998.
- 8 Auxiliary Council records: membership lists, 2001.
- 9 Auxiliary Council records: annual meeting records, 1999.
- 10 Papers relating to the Ayer estate, 1995.
- 11 Bell South challenge grant records, 1997-1998.
- 12 Blue Cross Blue Shield grant records, 1996.
- 13 Board of Directors records: board membership lists, 1946-1992.
- 14 Board of Directors records: board membership and officer lists, 1946-1992.
- 15 Board of Directors records: nominating committee records, 1985-1989.
- 16 Board of Directors records: board member manual, 1992.
- 17 Board of Directors records: lists of members, etc., 1994-1998.
- 18 Board of Directors records: nominating committee records, 1991-1998.
- 19 Board of Directors records: minutes of meetings, 1995-1997.
- 20 Board of Directors records: budget information, 1995.
- 21 Board of Directors records: orientation information, 1996.
- 22 Board of Directors records: correspondence, 1997.
- 23 Board of Directors records: membership lists, 2000-2002.
- 24 Board of Directors records: minutes, reports, financial records, etc., 2002.
- 25 Bridge Benefit records, 1992-1993.
- 26 Brochures and newsletters, 1990-1994.

### **BOX 18**

- 1 Budget records: correspondence, etc., 1992-1993.
- 2 Budget records: special event budget reports, 1993.
- 3 Budget records: budget analysis, 1993-1994.
- 4 Budget records: proposed budget, 1994-1995.

- 5 Budget records: budget information relating to the pool, 1988-1995.
- 6 Budget records: allocation records, 1994-1995.
- 7 Budget records: allocation records, 1996-1998.
- 8 Budget records, 2002.
- 9 Buist Academy program records, 1997-1998.
- 10 Cain estate records, 1996.
- 11 Card party records, 1995-1996.
- 12 Certificate of occupancy, 1994.
- 13 Charitable Society funding proposal, 1997.
- 14 Records, including correspondence, relating to the City of Charleston, 1995-1997.
- 15 Records relating to Charleston Place, 1998.
- 16 Records relating to Charleston Physical Therapy, 2002.
- 17 Records relating to the Charleston County School District and the Swimming in Schools program, 2000-2001.
- 18 CFY staff restructuring records, 1996-1997.
- 19 CFY board retreat records, 1990.
- 20 Records relating to the College of Charleston, 2001-2002.
- 21 Combined Federal Campaign (CFC) records, 1995-1998.
- 22 Records relating to the Community Foundation grants, 1994-1999.
- 23 Corporate mailing list and related information, 2001.
- 24 Correspondence, 1993-1994.
- 25 Correspondence, 1995-2002.

**BOX 19**

- 1 Correspondence relating to the board of directors, 1989-1997.
- 2 Coughlin Saunders Foundation grant records, 1990-1995.

- 3 Demographic information, 1997.
- 4 Depreciation schedules and related information, 1998-2000.
- 5 DHEC inspection reports (pool), 1997-2001.
- 6 Employee handbook, 1996.
- 7 Employee handbook 1999.
- 8 Employee handbook, 2001.
- 9 Employee job descriptions and related papers, 1960s.
- 10 Employee job descriptions and related papers, 1990s.
- 11 Exchange Club of Charleston: correspondence and related records, 1990-1992.
- 12 Facts about Christian Family Y, n.d.
- 13 Family Y leases, 1978-1994.
- 14 Family Y physical plant information, 1991-1993.
- 15 Family Y program survey, 1990.
- 16 Family Y facilities survey, 1993.
- 17 FEMA information, 1990-1991.
- 18 Festival of Tables records, 1993.
- 19 Festival of Tables records, 1994.
- 20 Festival of Tables records, 1995.
- 21 Festival of Tables records, 1996.
- 22 Financial records, 1993-1994.

**BOX 20**

- 1 Financial reports, 1993.
- 2 Financial records relating to pool, 1993-1994.
- 3 Financial records, 1994-1995.
- 4 Finance committee report, 1996.

- 5 Financial records, 2000-2002.
- 6 Financial records and correspondence, 2000-2002.
- 7 Financial records: emergency fund records, 2001.
- 8 Five year plan, 1990.
- 9 Financial records: Samuel Freeman Charitable Trust records, 1996.
- 10 Furniture remodeling records, 1995.
- 11 General Engineering Labs report, 1996.
- 12 Gifts in Kind America records, 1994-1996.
- 13 Golden Rule Day records, 1994.
- 14 Grants received and pending, 1994-1998.
- 15 Handicapped information, 1993.
- 16 Healthsource Healthy Habits information, 1995-1997.
- 17 Heritage Classic Foundation grant information, 1993.
- 18 Heritage Fund Campaign records, 1997-2001.
- 19 HVAC records, 1995.
- 20 Insurance records: correspondence, 1981-2002

**BOX 21**

- 1 Ellen Hume Jervey estate papers, 1991-1993.
- 2 Johnson Controls records, 1996-2002.
- 3 Papers relating to grants from the Junior League of Charleston, 1990-1993.
- 4 Papers relating to grants from the Junior League of Charleston, 1994-1997.
- 5 Papers relating to the Kidz World event, 1993.
- 6 Papers relating to kitchen facilities, 1991-1998.
- 7 Papers relating to a grant from the Kresge Foundation, 1992.
- 8 Papers relating to the estate of and a memorial for Barbara M. Lindstedt, 1990-1994.

- 9 Locker room records, 1994.
- 10 Papers relating to Elizabeth Long, 1990.
- 11 Long range planning papers, 1996.
- 12 Papers relating to Low Country Physical Rehabilitation, 1997.
- 13 Papers relating to membership: policy and rate information, 2001 and undated.
- 14 Papers relating to membership: lifetime member lists, 1996, 2002; fees reports, 1993-1994; board reports, 1993-1994; list of members, 1995; and status information, and a letter (1996) relating to a special class of membership for the DAC (Downtown Athletic Club).
- 15 Papers relating to Memminger Elementary School swimming program, 2000.
- 16 Papers relating to memorials, 1995-1996.
- 17 Papers relating to a mentor program, 1997.
- 18 Papers relating to MUSC volunteer program, 1998.
- 19 Papers relating to the official name change of the Christian Family Y, 1995-1996.
- 20 Newsletters, 1989-1994.
- 21 Newsletters and annual reports, 1994-1997.
- 22 Newsletters and annual reports, 1997-2002.

## **BOX 22**

- 1 Nonprofit status records, 1988-2003, mainly relating to state registration.
- 2 Organizational chart.
- 3 Papers relating to oyster roast events, 2000-2002.
- 4 Records relating to swimming pool: contracts and related papers, 1991-1993.
- 5 Records relating to swimming pool: financing records, 1993-1994.
- 6 Records relating to swimming pool: groundbreaking records, 1993.
- 7 Records relating to swimming pool: DAC (Downtown Athletic Club) records, 1993-1996.

- 8 Records relating to swimming pool: DHEC records, including plans and drawings of the pool facility, 1993-1996.
- 9 Records relating to swimming pool: pool fees information, 1994 and undated.
- 10 Records relating to swimming pool: CPW and backflow preventer information, 1994.
- 11 Records relating to swimming pool: papers relating to pool opening, 1994.
- 12 Records relating to swimming pool: pool consultant reports, etc., 1995.
- 13 Records relating to swimming pool: marketing strategy papers, 1995.
- 14 Records relating to swimming pool: notes on pool problems, miscellaneous papers, including comments.
- 15 Records relating to swimming pool: signs and plaques.
- 16 Records relating to swimming pool: indoor air quality test report, 1994.
- 17 Records relating to swimming pool: pool committee records, 1993.

**BOX 23**

- 1 Records relating to swimming pool: pool committee records, 1994.
- 2 Records relating to swimming pool: pool committee records, 1995.
- 3 Records relating to swimming pool: pool committee records, 1996-1997
- 4 Records relating to swimming pool: newspaper articles, 1995.
- 5 Papers relating to Post & Courier Foundation grant, 1993-1995.
- 6 Presidents Council records, 1995.
- 7 Records relating to a prenatal water exercise program, 1999-2000.
- 8 Press releases, 1994-1997.
- 9 Primetime Festival records, 1996.
- 10 Proactive Therapy lease, 1997-1998.
- 11 "Public Affairs" folder, containing historical data about the Charleston YWCA.
- 12 "Renovation Info" folder, 2000.
- 13 Papers relating to Roper Care Alliance, 1997.

- 14 SAFE KIDS Coalition records, 1996.
- 15 Papers relating to security concerns, 1993-1995.
- 16 Self Foundation grant proposal, 1993.
- 17 Soil Consultants test result reports, 1981-1996.
- 18 Splash for Cash Swim-a-thon event records, 2002.
- 19 Staff meetings minutes, 1993-1997
- 20 Summer camp records, 1995-1996.

**BOX 24**

- 1 Records relating to the Sumter Guards Hall, 1978-1993.
- 2 Dorothy G. Sutch estate bequest records, 1994-1995.
- 3 Tea Room records, 1992.
- 4 Tea Room records, 1993.
- 5 Tea Room records, 1994
- 6 Tea Room records, 1995.
- 7 Tea Room records, 1996.
- 8 Tea Room records, 1997
- 9 Tea Room records, 2000-2002.
- 10 Trident United Way program records, 1993-1995.
- 11 Triathlon event records, 1993-1995.
- 12 Vehicle records, 1987-1991.
- 13 Records relating to a video production about the CFY, 1995.
- 14 Water-Wise program records, 1997-1998.
- 15 Website records, 2000-2001.
- 16 Writers in Residence program records, 2001.



## **BOX 25**

- 1 "Y" trademark infringement records, 2002.
- 2 YMCA related records, 1996-1997.
- 3 Youth Service grant information, 1998.
- 4 *YWCA Magazine*, January 1953.
- 5 YWCA and CFY miscellaneous items, 1926-1994.

## **SCRAPBOOKS**

- 6 Scrapbook of clippings, 1916-1917.
- 7 Scrapbook, 1962.
- 8 Scrapbook, 1985-1986.
- 9 Scrapbook, 1987.
- 10 Scrapbook 1988.
- 11 Scrapbook, 1991.
- 12 Scrapbook, 1992.

## **SCRAPBOOKS, OVERSIZE, WRAPPED INDIVIDUALLY:**

Scrapbook, 1929-1936.

Scrapbook, 1949-1950.

"Y-Teen" scrapbook, 1952-1956.

"Y-Teen" scrapbook, 1957.

Scrapbook, 1961.

Scrapbook, 1962.

Scrapbook, 1963.

Scrapbook, 1964.

Scrapbook, 1965.

Scrapbook, 1966.

Scrapbook, 1967.

Scrapbook, 1968.

Scrapbook, 1969.

Scrapbook, 1970.

Scrapbook, 1971.

Scrapbook, 1971-1972.

Scrapbook, 1973.

Scrapbook, 1974.

Scrapbook, 1975.

Scrapbook, 1976.

Scrapbook, 1977.

Scrapbook, 1977-1979.

Scrapbook, 1978.

Scrapbook, 1979.

Scrapbook, 1980.

Scrapbook, 1981.

Scrapbook, 1982.

Scrapbook, 1983.

Scrapbook, 1984.